



Application For Employment

#182

Federal law obligates us to provide reasonable accommodation to the known disabilities of applicants and employees, unless to do so would pose an undue hardship. Please feel free to let us know if you need an accommodation to complete the application process or to perform any essential elements of the position sought.

Date of Application _____	Position Applied For _____
Referral Source _____	Preferred Hours _____ Days _____ Evenings

Name _____
First MI Last

Address _____
Number & Street City State Zip Code

Telephone Numbers: Day () - _____ Evening () - _____

Are you at least 16 years of age? Yes No Are you at least 18 years of age? Yes No

Have you been convicted of a felony or misdemeanor? Yes No If yes, please explain:

Answering yes to this question will not automatically preclude you from employment opportunities. The recency, severity, and pertinence of the conviction to the job will all be considered.

Date available to work _____ Rate of Pay Expected _____

PREVIOUS WORK EXPERIENCE:

Give employment record as completely as possible, starting with your current or last employer. Include military service assignments and volunteer activities. Exclude organization names which indicate, for example, race, color, religion, sex, disability, or national origin.

Attach an additional sheet if necessary. Show periods of self employment.

Company Name	Address	Start Date Mo/Yr. End Date Mo/Yr.	Rate of Pay	Job Title	Supervisor	Reason for Leaving

EDUCATION

Please list all education which you feel relates to the position(s) you are applying for, such as schools, colleges, military training, etc. Exclude names or terms which indicate, for example, race, color, religion, sex, disability or national origin.

Name	Address	Degree	Special Achievements

Please state any special qualifications or experience you have in addition to the above, which would qualify you for the position(s). _____

REFERENCE CHECK - (Other than family or employers)

1.) Name: _____ Address: _____

Phone _____

2.) Name: _____ Address: _____

Phone _____

You may: _____ Contact my current employer **OR** You may not: _____ Contact my current employer

APPLICANT'S STATEMENT

I agree to any lawful testing.

I certify that the answers given herein are true and complete to the best of my knowledge. I authorize investigations of all statements contained in this application for employment as may be necessary in arriving at an employment decision. I release from all liability all persons, companies, and corporations providing such information, either in writing or orally. I also indemnify this Company against any liability which might result from making such investigation.

This application for employment shall be considered active for a period of time not to exceed 30 days. Any applicant wishing to be considered for employment beyond this period should inquire as to whether applications are being accepted at that time.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge, regardless of when discovered. I understand also, that I am required to abide by all policies and procedures of Runnings Farm & Fleet.

I understand that if hired by Runnings, my employment is at will and may be severed by either party at any time for any lawful reason or no reason. I also understand that if hired, regardless of any oral representations to the contrary, the employment relationship between myself and the Company is terminable-at-will so that both the Company and I remain free to choose to end our work relationship at any time for any or no reason. I understand, that neither this document nor an offer of employment from Runnings constitute an employment contract, unless a specific document to that effect is executed by the employer and employee in writing.

Applicant's Signature

Date

EQUAL OPPORTUNITY EMPLOYER

It is the policy of this company to provide equal employment opportunity to all employees and applicants for employment without regard to race, color, religion, gender, national origin, disability, age, marital status, veteran's status or any other prohibited basis of discrimination, as provided under applicable state and federal law. We will continue to make employment decisions consistent with this principle of equal employment opportunity.